

Configuring e-mail notifications

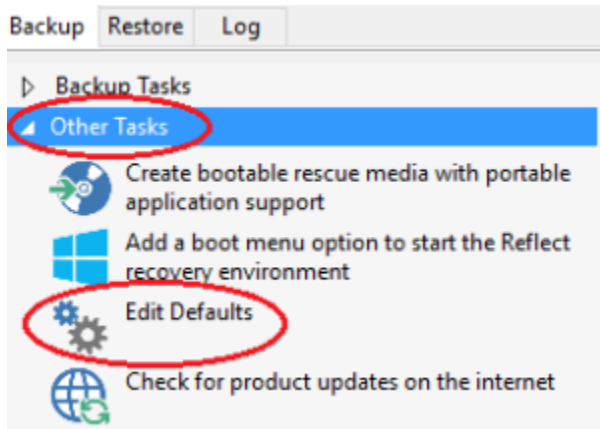
For many users, email notification of success or failure of a backup helps them keep on top of the status of their backups, particularly with scheduled backups which take place in the background.

- [Program Defaults and SMTP Server settings](#)
- [Email notification for existing individual backups](#)

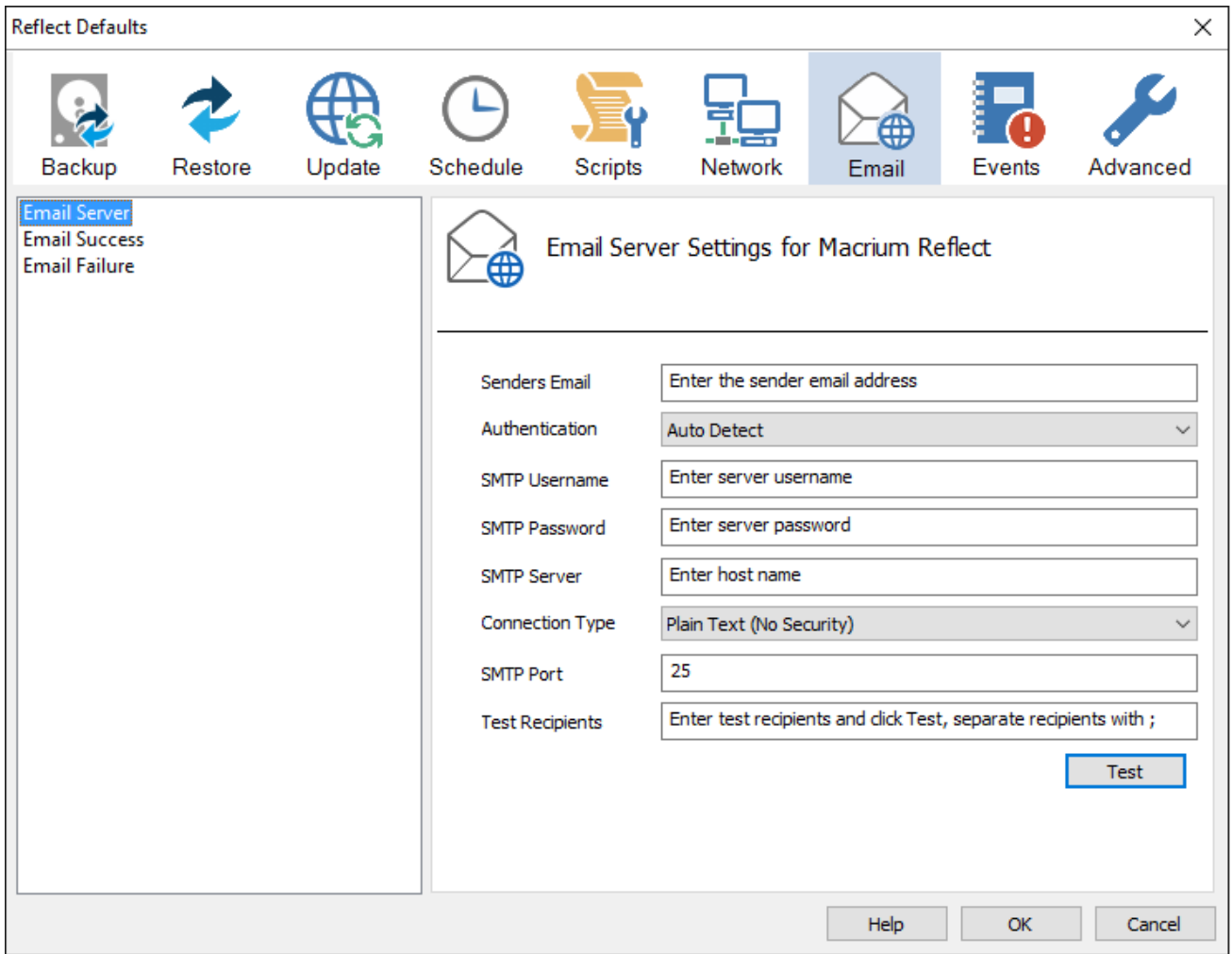
Program Defaults and SMTP Server settings

The default settings are used when creating new backup definitions

- From **Other Tasks** select **Edit Defaults**.



- Select 'Email' > 'Email Server'.

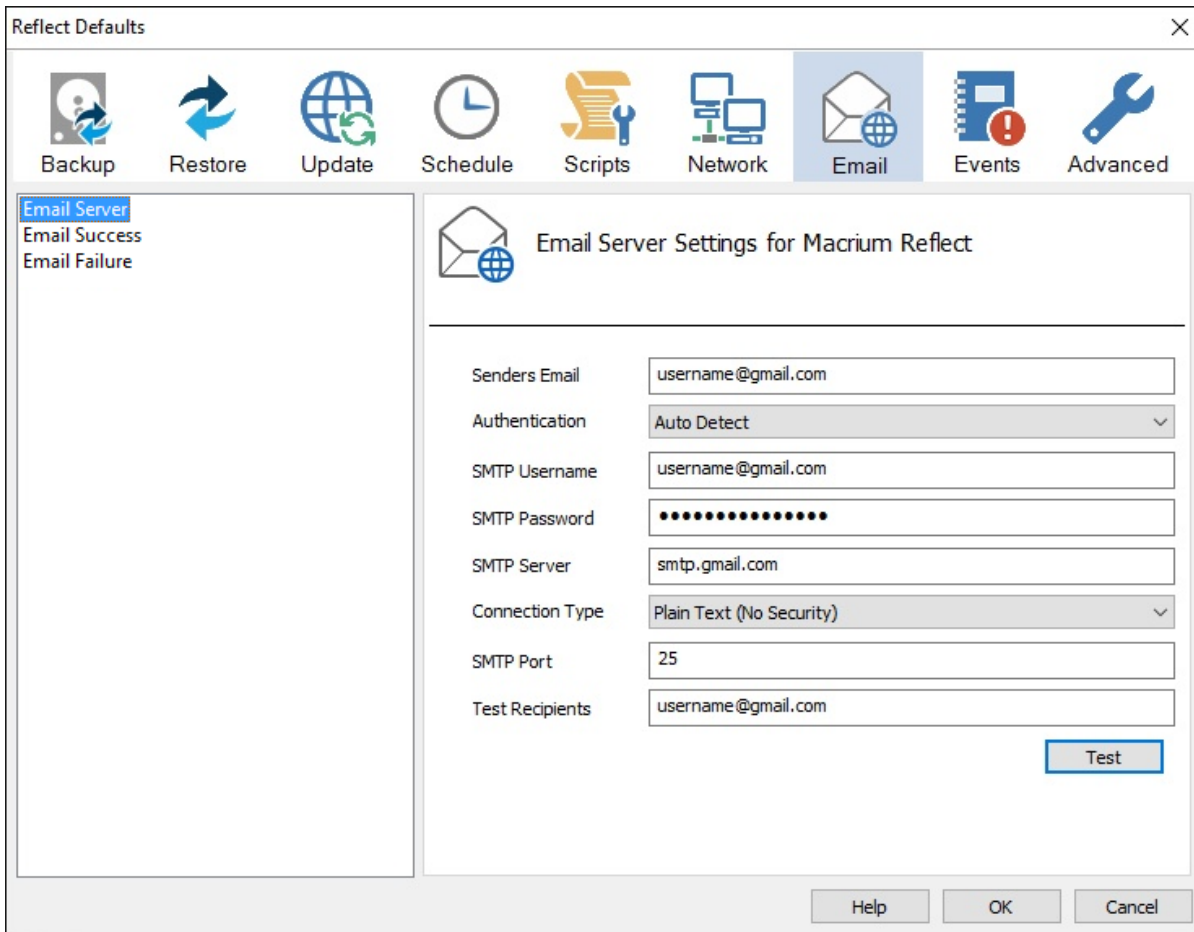


Email Server options description:

Option	Description
Senders Email	Your e-mail address associated with your ISP or Gmail account etc. Note: If you use e-mail software such as MS Outlook, you can find the settings under Account Settings for e-mail address, user-name and Server.
Authentication	Authentication options are set by your email provider/server. <div style="border: 1px solid black; padding: 5px; width: fit-content;"> Auto Detect None Auto Detect Challenge/Response Authentication (CRAM-MD5) Secure Username/Password login (AUTH LOGIN) Username/Password login (AUTH PLAIN) Microsoft NT Lan Manager (NTLM) </div> Note: If you do not know your authentication settings, try Auto Detect .
SMTP Username	The user name associated with your e-mail account. This is essentially your email address.
SMTP Password	This is the password for your e-mail Server.
SMTP Server	This is the outgoing / SMTP Server setting or IP address.

Connection Type	<p>This is the setting for the way Macrium Reflect will contact the Server.</p> <div data-bbox="305 184 899 300" style="border: 1px solid black; padding: 2px;"> <p>Plain Text (No Security) ▾</p> <p>Plain Text (No Security)</p> <p>Secure Sockets (SSL/TLS)</p> <p>Transport Layer Security (STARTTLS)</p> </div> <p><u>Note:</u> These settings can be found from your email provider.</p>
SMTP Port	<p>This is associated with Connection Type and is the port number that the SMTP server is listening on.</p> <p><u>Note:</u> These settings can be found from your email provider.</p>
Test Recipients	<p>This option is used to test the configured settings; enter your e-mail address in that field and click Test to send a test message to your email.</p>

The following examples show completed Server settings for a typical ISP.

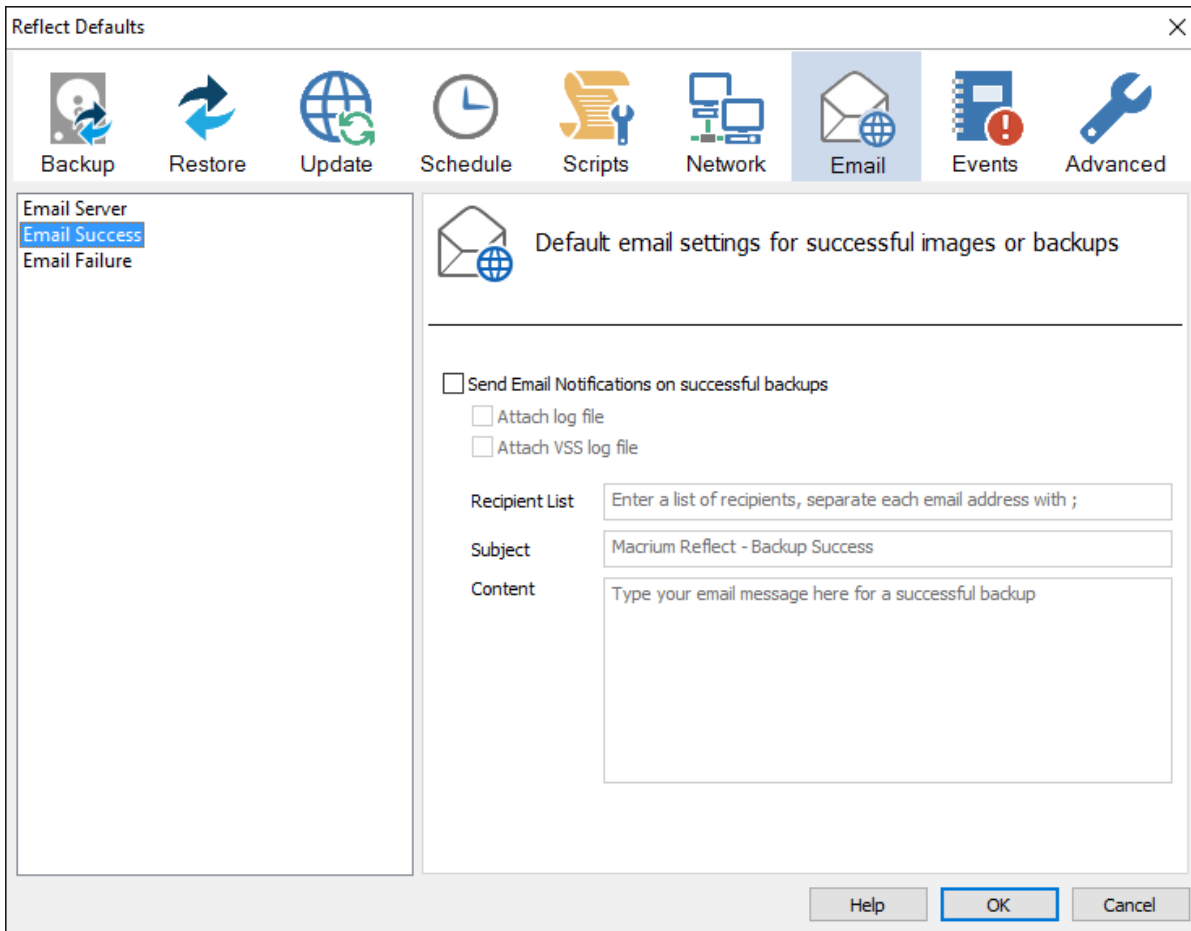


- Click **OK** to finish.

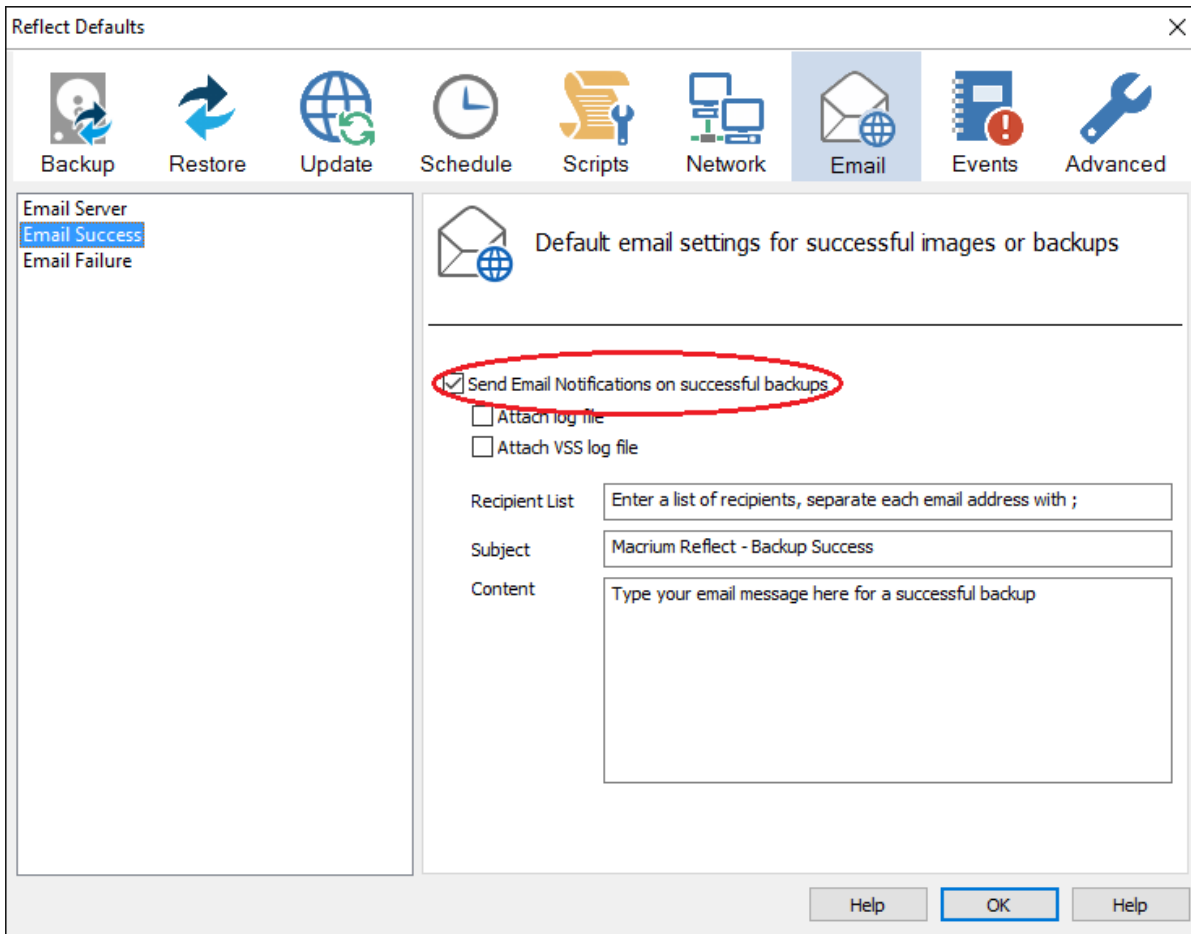
Note: If you are using your Gmail account then please see here: [Using Gmail SMTP Server for sending backup notification emails](#)

Email success settings define who receives emails regarding the success of a backup and what message they receive.

- Select **Email Success**

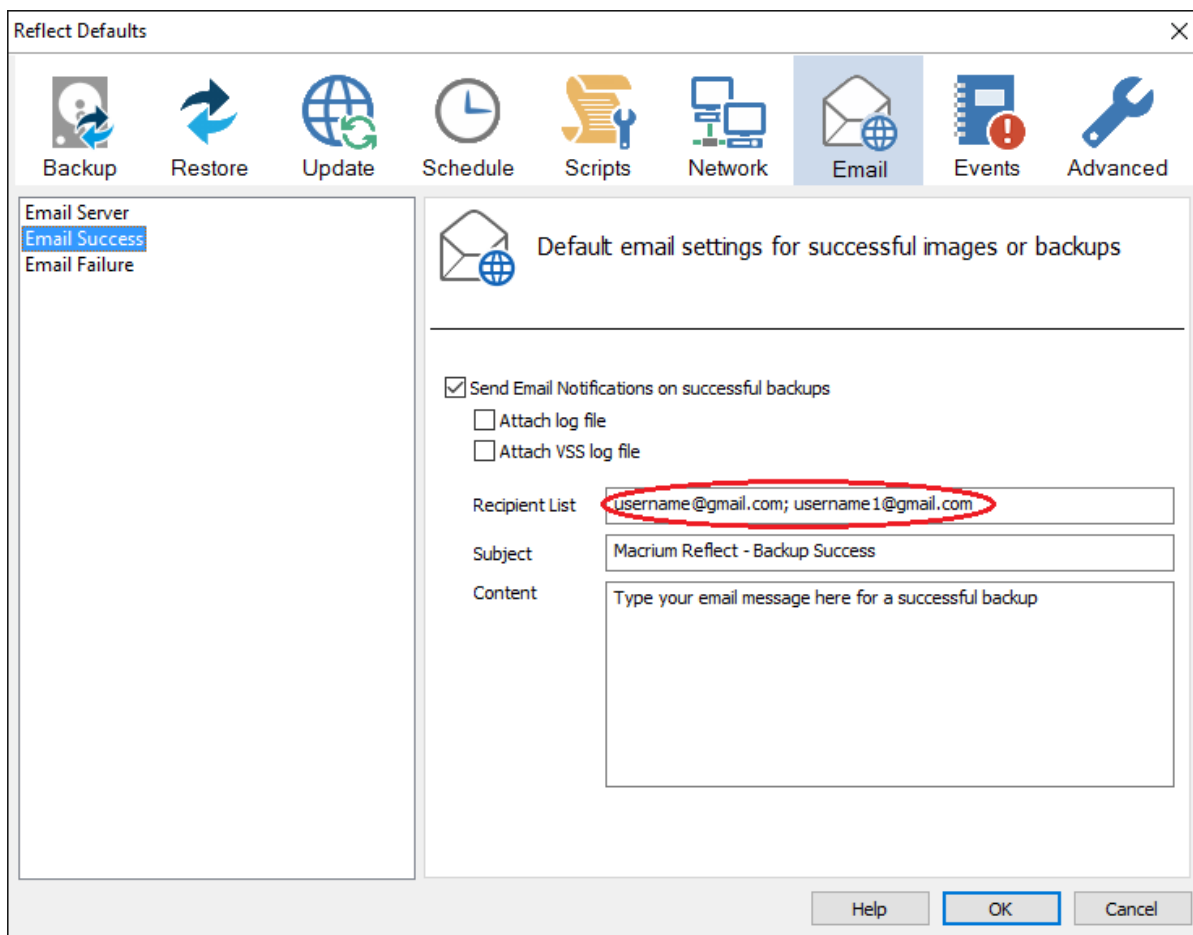


- Select **Send Email Notifications on successful backups**.

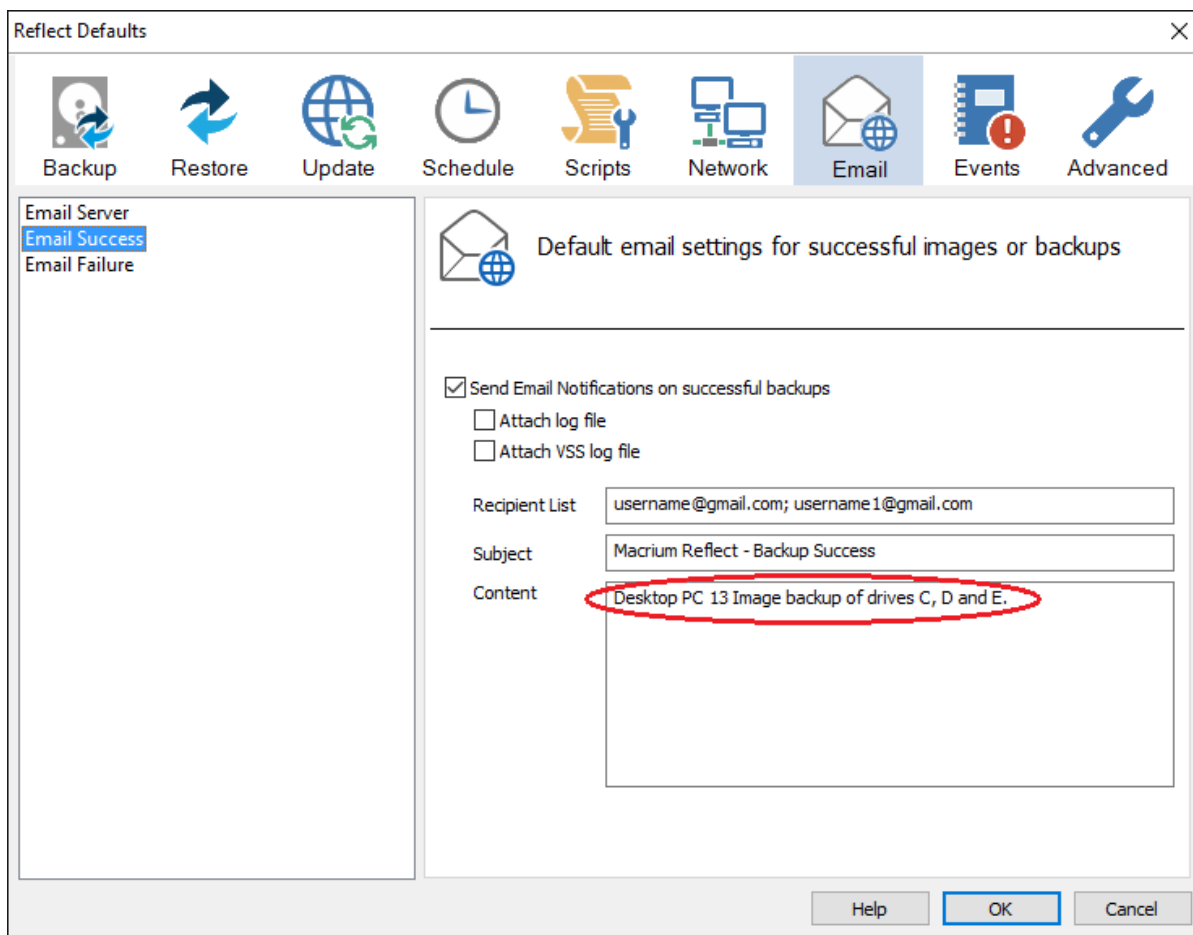


Option	Description
Attach log file	Will attach the log file from the creation of the backup.
Attach VSS log file	Will attach the VSS log with the events made during the backup.

- Enter the email addresses of all recipients in **Recipient List**, separating each email address with a semi-colon.



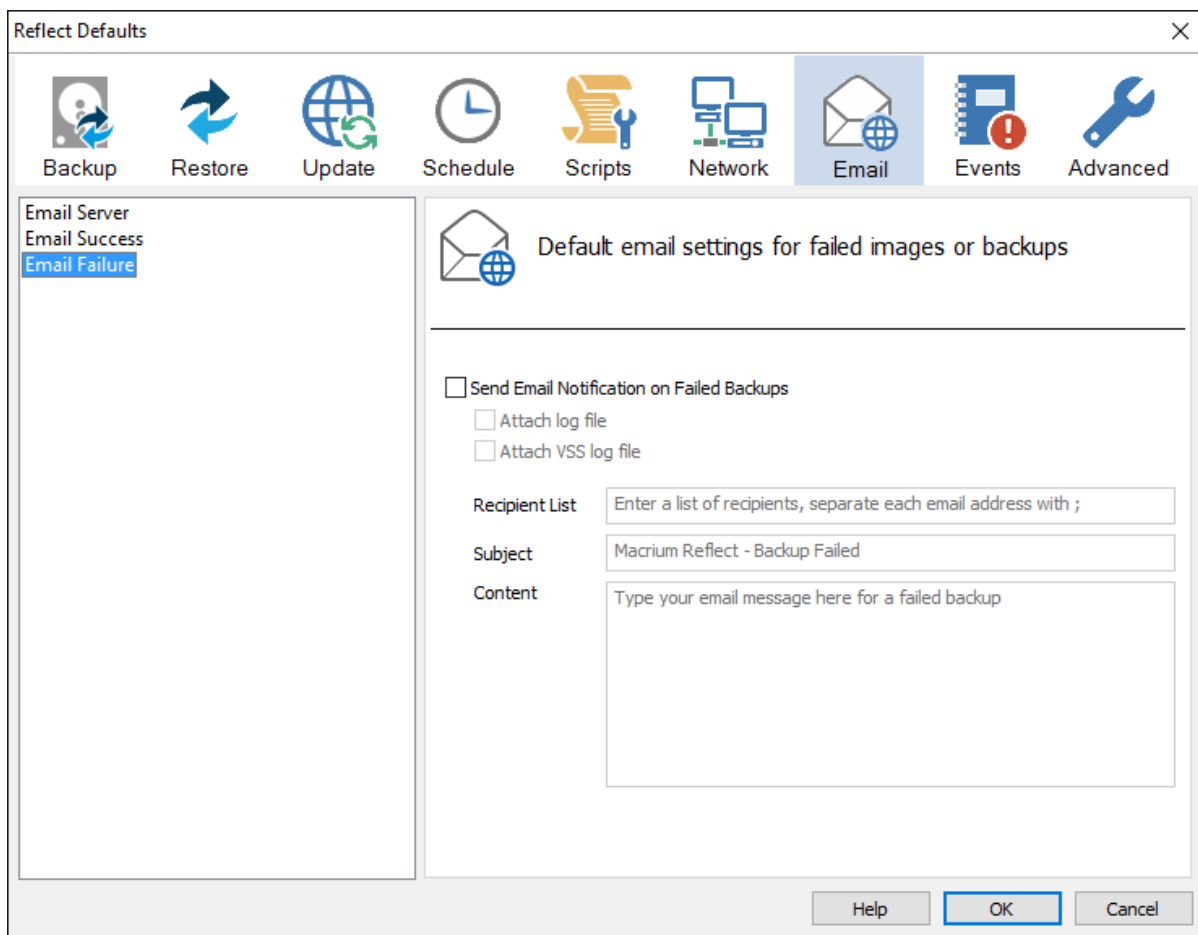
- Enter the subject for the email in **Subject**.
- Enter a message to be sent regarding the email in **Content**, include the PC that generated the success is identified.



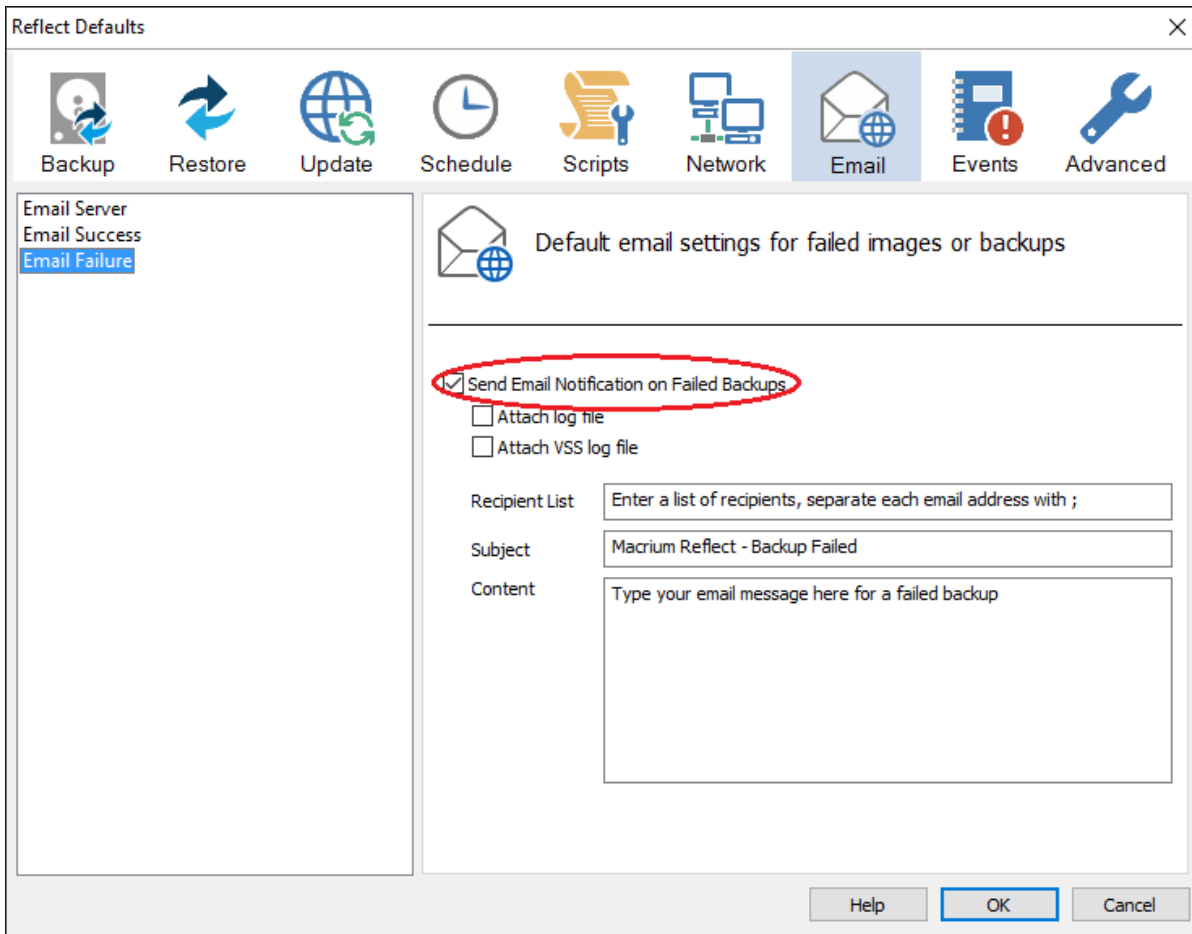
- Click **OK**.

Email failure settings define who receives emails regarding the failure of a backup and what message they receive.

- Select **Email Failure**.

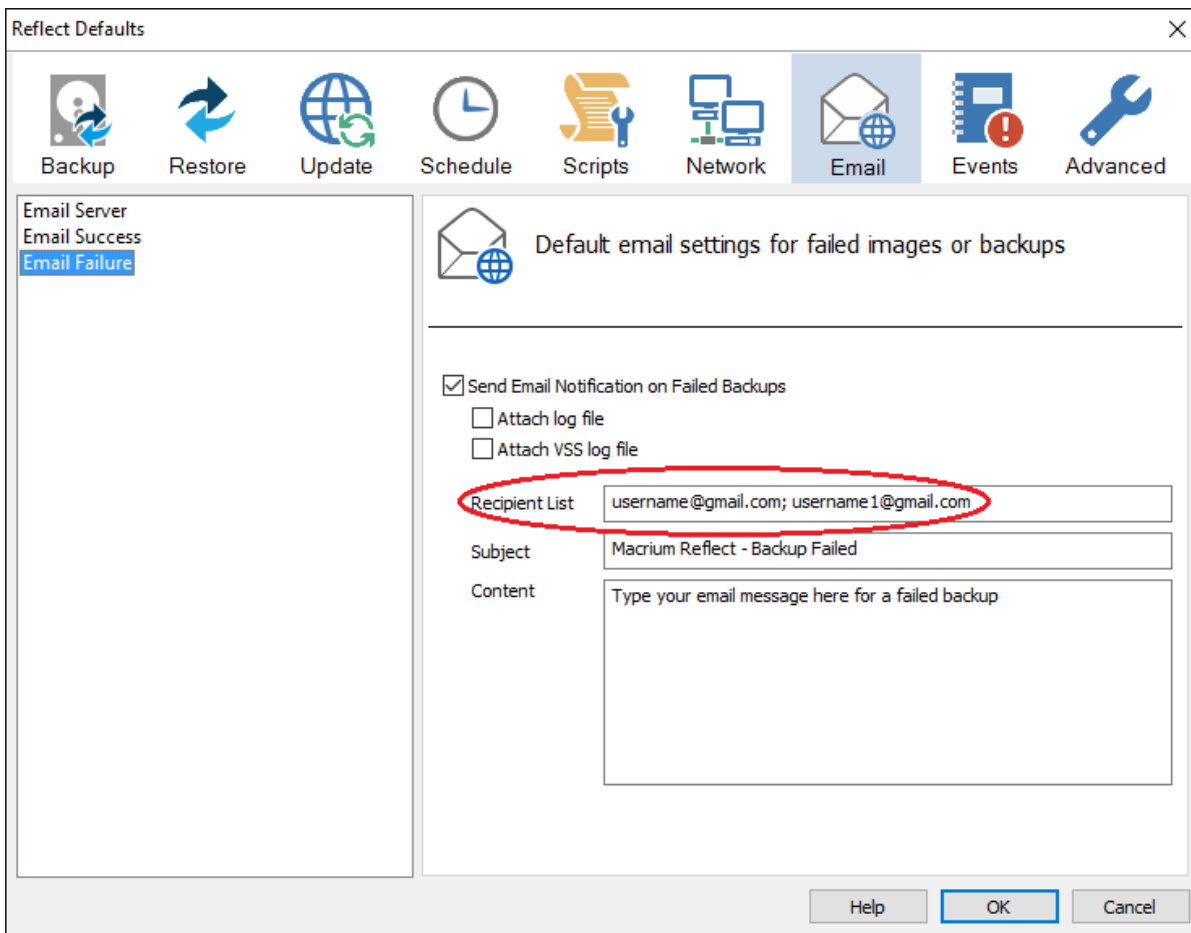


- Select **Send Email Notification on Failed Backups**.

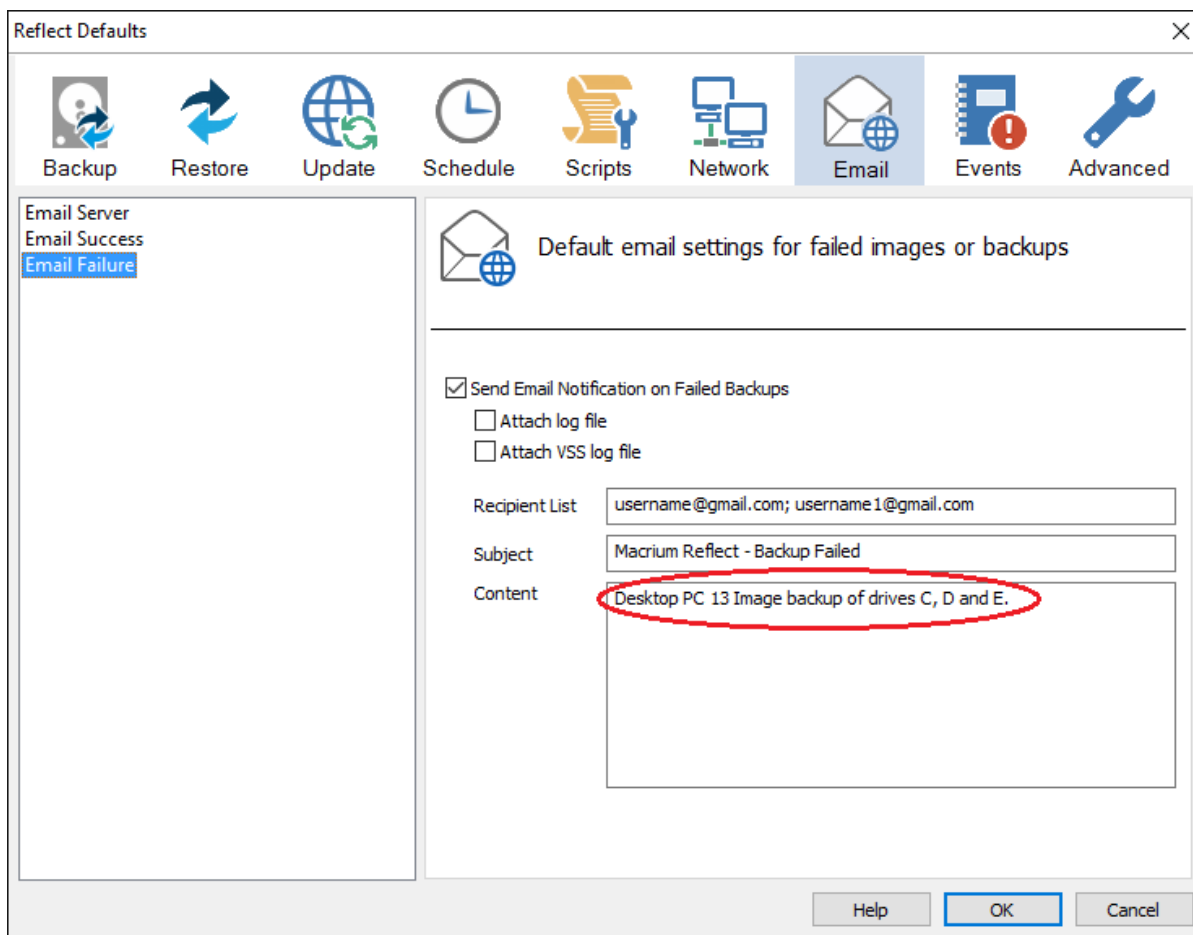


Option	Description
Attach log file	Will attach the log file from the creation of the backup.
Attach VSS log file	Will attach the VSS log with the events made during the backup.

- Enter the email addresses of all recipients in **Recipient List** , separating each email address with a semi-colon.



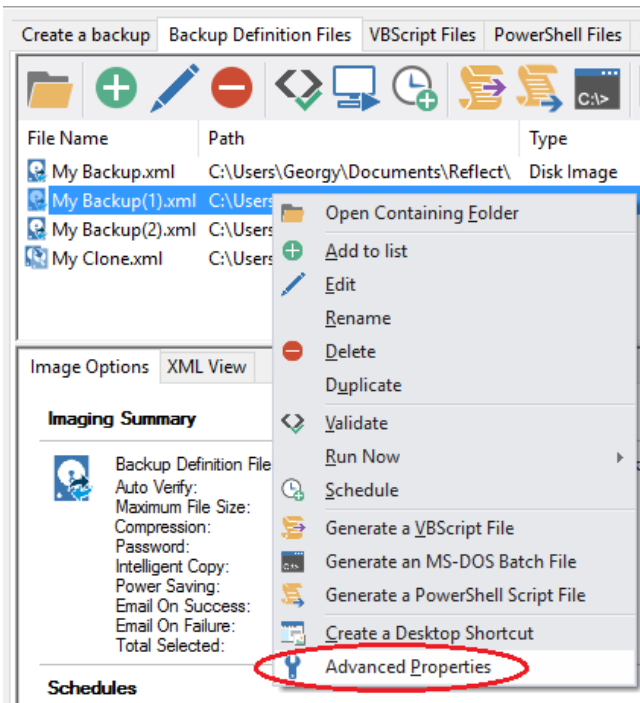
- Enter the subject for the email in **Subject**.
- Enter a message to be sent regarding the email in **Content**, include the PC that generated the success is identified.



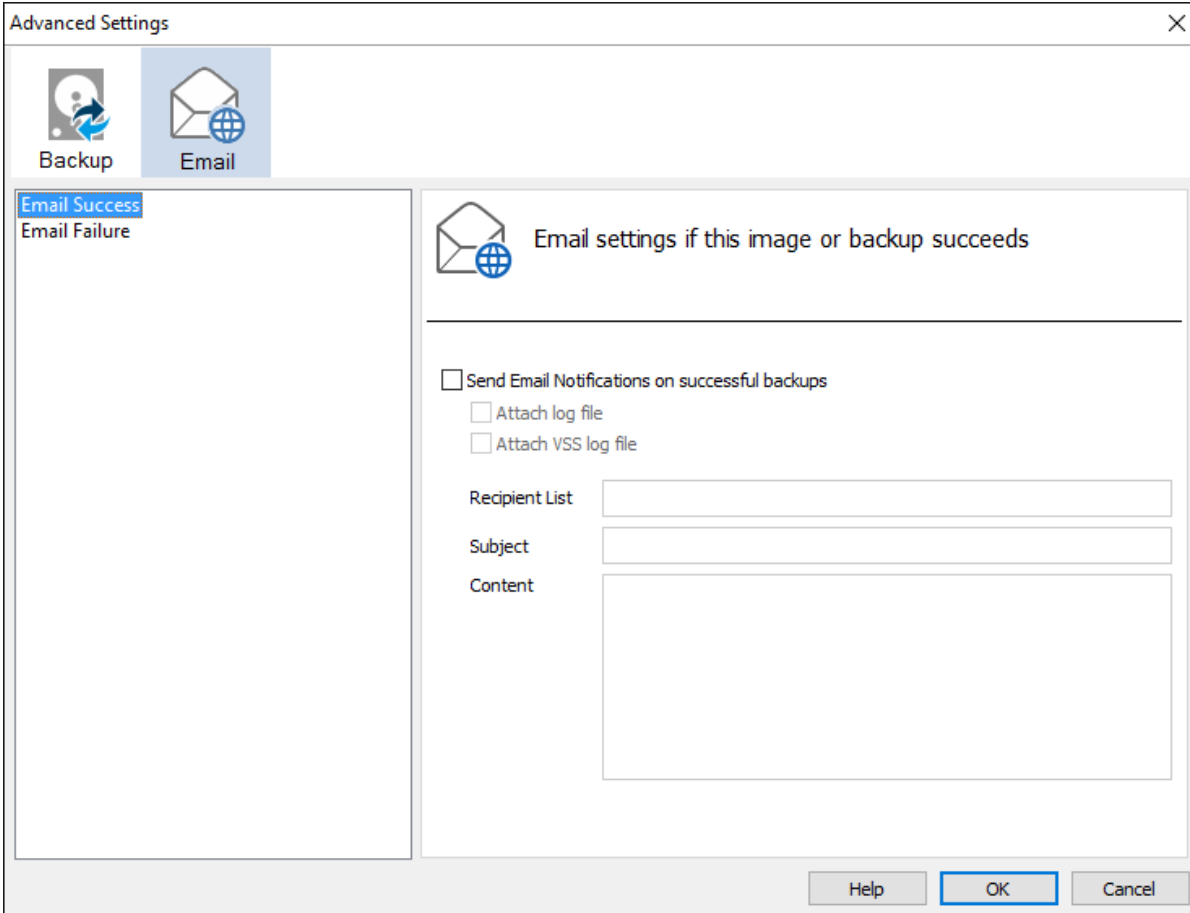
- Click **OK**.

Email notification for existing individual backups

- Click **'Backup Definition Files'**, right click on the backup definition and select **'Advanced Properties'**.



- Click the **Email** icon.



- Set your e-mails for **success** and **failure** of a backup as described above.
- Click **OK**.